



Solid Waste Collector Registration Guide

Background

DC Official Code [§ 8-1031.05](#) and [§ 8-1031.06](#) require that solid waste collectors register and report annually with the Office of Waste Diversion (OWD) in the Department of Public Works.

Does my business need to register?

Any business, non-profit, or government entity engaged in the collection or transportation of garbage, refuse, trash, or any other waste or waste product (including recyclable, compostable, or otherwise reusable materials) in the District is a solid waste collector and will need to register with OWD.

Solid waste collectors include:

- Refuse or trash collectors
- Recycling collectors
- Food waste collection companies
- Landscapers and other collectors of yard waste
- Fat, oil, and grease collectors
- Textile collectors
- Electronic waste collectors
- Businesses with approved self-implementation plans
- Other collectors of any type of solid waste

Collectors who solely collect the following materials are not solid waste collectors for the purposes of this registration and reporting process but may be required to comply with other federal, state or local regulations:

- Hazardous waste
- Medical waste
- Construction and demolition waste

What information do I need to register?

You will need to have the following information available to register as a solid waste collector:

- Contact information
 - o Point of contact
 - o Address
 - o Phone number
 - o Email address
 - o Solid waste collector license number (if applicable)
- Vehicle information
 - o Vehicle Type
 - o Year
 - o Make
 - o Model
 - o License Number
 - o License State
- Payment information
 - o A credit or debit card to complete a secure online submission of the registration fee
- A list of material types that you collect*

**This information is not required, but DPW plans to use this information to host a list of available solid waste collectors by material type on the DPW website.*



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How much is the registration fee?

The registration fee is \$50 per solid waste collector and \$50 per solid waste collection vehicle.

Which of my vehicles need to be registered?

Any vehicle which is primarily used for the collection or transportation of any type of solid waste needs to be included in your solid waste collector registration. If a vehicle is used 50% of the time or less for the collection of solid waste then it is not a solid waste collection vehicle and does not need to be listed in your registration. Here are some examples:

A compaction vehicle used to collect recycling only:

Must be registered since recyclable materials fall within the definition of solid waste and a compaction vehicle is typically used primarily for the collection of those materials, this vehicle is a solid waste collection vehicle.

A truck and trailer used to collect solid waste:

Must be registered if the vehicle's primary purpose is to collect any type of solid waste then this vehicle is a solid waste collection vehicle, regardless of whether the solid waste is collected as loose materials, containerized, or bulk waste.

A delivery truck that is used to backhaul recycling to a central location:

May not be to be registered**. Although recyclable materials fall within the definition of solid waste, this vehicle likely is used for the transportation of recyclable less than 50% of the time and therefore is not considered a solid waste collection vehicle.

A truck used by a commercial landscaper:

May not need to be registered**. Although yard waste materials fall within the definition of solid waste this vehicle likely is used for the transportation of those materials less than 50% of the time. If that is the case then then this is not considered a solid waste collection vehicle.

***Each of the collectors in these examples are solid waste collectors and do need to register with OWD, but these specific vehicles may not need to be listed as solid waste collection vehicles in the collectors' registration. All solid waste collected or transported in the District needs to be reported regardless of the vehicle used.*

I already have a license with DCRA; do I have to register with the DPW Office of Waste Diversion?

Yes. These requirements are in addition to any licensing requirement of DCRA.

I had my vehicle inspected by DPW at the Benning Road Transfer Station. Do I have to register with the DPW Office of Waste Diversion?

Yes, the vehicle inspection that takes place at the Benning Road Transfer Station, although completed by a DPW employee, is a requirement of the DCRA licensing process. Any DCRA licensing that you qualify for is required in addition to the registration and reporting requirement.

I am registered with the DPW Office of Recycling; do I have to register with the DPW Office of Waste Diversion?

Yes. This new process will replace and expand upon the registration and reporting process that was previously undertaken by the Office of Recycling. You are required to turn in a final report to the Office of Recycling for October through December of 2016. Beginning in 2017 you will need to register and report to the Office of Waste Diversion.

All of the waste that my company collects is disposed of outside of the District of Columbia; do I have to register with the DPW Office of Waste Diversion?

Yes. All solid waste collected or transported in the District needs to be reported whether or not it is disposed of in the District.



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