



## **FY 2014 Farm Field Trip Grant Frequently Asked Questions (FAQ)**

**Is the farm field trip grant supposed to be written jointly between a school and a partner organization? The "documents forms" page asks for fiscal sponsor, which seems to be separate from the school.**

The grant is intended to be written by a teacher for his or her own class to take a trip. You do not need to use a fiscal sponsor, but have the option to if you would like. Many schools have expressed to us that transferring funds directly to the school can pose difficult because of their central office, and therefore they choose to use a "fiscal sponsor" like the PTA or another organization to hold the money. You can leave those pages blank in the documents form that pertains to this if you are not using a fiscal sponsor.

**I work with a community based organization and we were planning to apply for the OSSE Farm Field Trip grant, however, I just wanted to first make sure that we would be eligible. The webinar only mentions DC Public and Public Charter Schools under the eligibility section. Are community-based organizations eligible for this grant?**

Community based organizations are not eligible to apply this year, but if there is a teacher in mind you would be partnering with, you can work with that individual to help them submit an application for their classroom. Community based organizations can choose to be the fiscal sponsor in that case, or just be a supporting organization.

**Are Pre-K classroom teachers eligible to apply for the Farm Field Trip grant?**

Unfortunately no, at this time Pre-K are not eligible. The funding for this grant comes from the Healthy Schools Act Fund, which is allocated for K-12 schools and their students. Since this grant is exclusive to one classroom, funds are age-specific and can only be used for trips sponsoring K-12 classes.

**When should I plan on taking my students on a field trip to the farm?**

Funding for this grant is to be used for a field trip anytime during the 2014-2015 school year. Field Trips generally take place September through November and April through June, but can vary depending on the farm and the weather.

**The RFA says I may not purchase food with my grant funds. Where can I find resources to purchase food for cooking demos as part of my follow up activity?**

GIANT Foods has graciously donated \$25 gift cards for each grantee, which can be used to purchase food for follow up activities.

**If I cannot use the grant funds to purchase food, how am I supposed to ensure my students receive lunch while on the field trip?**

DCPS schools can obtain bagged lunches and/or breakfast for all field trips. You will need to speak with the cafeteria lead no less than 10 business days prior to the trip to request the bagged meals. For all other schools, please check with your front office or cafeteria manager about available options.

